

REGISTERED OFFICE: FIRST CAPITAL HOUSE 96-B/1, Lower Ground Floor, M.M. Alam Road, Gulberg-III, Lahore. Tel: +92-42-35778217-8

## PACE (PAKISTAN) LIMITED

### NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that 34<sup>th</sup> Annual General Meeting of the Shareholders of Pace (Pakistan) Limited ("the Company" or "Pace") will be held on Tuesday, 28 October 2025 at 11:30 a.m. at Company's Registered Office, First Capital House, 96-B-1, M.M. Alam Road, Gulberg-III Lahore to transact the following business:

## **Ordinary Business**

- 1. To confirm the minutes of Extra Ordinary General Meeting held on 24 September 2025;
- 2. To receive, consider and adopt the audited financial statements of the Company for the year ended 30 June 2025 together with the Chairman's Review, Directors' Report and Auditors' reports thereon;
- 3 To appoint the Auditors of the Company for the year ending 30 June 2026 and to fix their remuneration;

It may be noted that no gift will be distributed in the general meeting. Shareholders are advised to take note of meeting etiquettes as prescribed in the Guidelines for professional conduct in General Meetings issued by SECP.

By order of the Board

Sajjad Ahmad Company Secretary

Lahore. 07 October 2025

### Notes:-

- In accordance with Section 223 of the Companies Act, 2017 and pursuant to S.R.O. 389(I)/2023 dated March 21, 2023, the annual report including the financial statements of the Company for the year ended June 30, 2025 can be viewed using the following link and QR enabled code:
  - a. Weblink: http://pacepakistan.com/Pacepakistan/finance\_pace.html
  - b. QR Enabled Code:



- c. The annual report for the year ended June 30, 2025 is also available on website of the Company i.e www.pacepakistan.com
- 2) The Share Transfer Books of the Company will remain closed from 21 October 2025 to 28 October 2025 (both days inclusive). Transfers received in order at the office of our Share Registrar/Transfer Agent Corplink (Pvt) Limited by the close of business on 20 October 2025, will be treated in time for the aforesaid purpose.
- 3) A member entitled to attend and vote may appoint another member as his/her proxy to attend and vote instead of him/her.
- 4)An individual beneficial owner of shares from CDC must bring his/her original CNIC or Passport, Account, and Participant's I.D. numbers to prove his/her identity. A representative of corporate members from CDC, must bring the Board of Directors' Resolution and/or Power of Attorney and the specimen signature of the nominee.

# 5)Conversion of physical shares into the Book-Entry Form

As per Section 72 of the Companies Act, 2017 every existing listed company shall be required to replace its physical shares with book-entry form in a manner as may be specified and from the date notified by the Commission, within a period not exceeding four years from the commencement of the Act, i.e., May 30, 2017.

The Shareholders having physical shareholding are encouraged to open CDC sub-account with any of the brokers or Investor Account directly with CDC to place their physical shares into scrip less form.

## 6)Change of Address

- 1. Members having physical shareholding are requested to notify changes in address immediately, if any, in their registered addresses to our Share Registrar, Corplink (Pvt.) Limited, Wings Arcade, 1-K, Commercial Model Town, Lahore.
- 2. In case shares are held in CDC then the request notifying the change in address must be submitted directly to broker/participant/CDC Investor Account Services.

## 7) Submission of Copy of CNIC

- 1. Individual members having physical shareholding and who have not yet submitted photocopy of their valid CNIC are requested to send notarized copy of their valid CNIC immediately to our Share Registrar, Corplink (Pvt.) Limited, Wings Arcade, 1-K, Commercial Model Town, Lahore.
- 2. In case shares are held in CDC then the request to update CNIC must be submitted directly to broker/participant/CDC Investor Account Services.

#### 8)Proxy

- 1. The instrument appointing a proxy and the power of attorney or other authority under which it is signed or a attested copy of power of attorney must be deposited at the Registered Office of the Company situated at First Capital House, 96-B-1, M.M. Alam Road, Gulberg-III Lahore at least 48 hours before the time of the meeting.
- 2. For appointing proxies, the shareholders will further have to follow the under mentioned guidelines:
- a. In case of individuals having physical shareholding or the account holder or sub-account holder and/or the person whose securities are in group account

and their registration details are uploaded as per the CDC Regulations, shall submit the proxy form accordingly.

b. The proxy form shall be witnessed by two persons whose names, addresses

and CNIC number shall be mentioned on the form.

c. Notarized copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.

d. In case of a corporate entity, the Board of Directors' resolution/power of attorney with specimen signature shall be submitted (unless it has been provided earlier) along with proxy form to the Company.



#### FORM OF PROXY

The Company Secretary Pace (Pakistan) Limited First Capital House 96-B/1, M.M. Alam Road Gulberg-III Lahore

Folio No./CDC A/c No.:	
Shares Held:	

I/We								S/c	)		D/o		W/c
			CNIC	;				being t	he men	nber(s) of	Pace (Paki	stan) L	
hereby	appoint	Mr./Mrs./Ms	5./				S/o	D/o	W/o	. ,	`	,	CNIC
		OI	failing him	/ her	Mr. /	Mrs.	Miss				S/o.	D/o.	W/o
			CNIC								or me/us ar		
behalf at thereof.	the Annua	al General me	eeting of the Co	mpan	y to be he	eld on	28 Oct	tober 202	5 at 11	:30 a.m. a	and at any	adjour	nmen
Signed ur	nder my/o	ur hands on tl	nis		day of	f		, 202	5				
											Affix Rever	nue Sta Rupee	
U	of members		specimen signa	ture re	egistered	with tl	ne Com	ipany)					
Signed in	the prese	nce of:											
Signature	of Witnes	s 1						Signat	ure of V	Vitness 2			

#### **Notes**

- A member eligible to attend and vote at the meeting may appoint another member as proxy to attend and vote in the
  meeting. Proxies in order to be effective must be received by the company at the Registered Office not later than 48
  hours before the time for holding the meeting.
- In order to be valid, an instrument of proxy and the power of attorney or other authority (if any) under which it is signed, or a notarially certified copy of such power of attorney, must be deposited at the Registered Office of the Company, First Capital House, 96-B/1, Lower Ground Floor, M.M. Alam Road, Gulberg-III, Lahore, not less than 48 hours before the time of the meeting.
  - a) Individual beneficial owners of CDC entitled to attend and vote at the meeting must bring his/her participant ID and account/sub-account number along with original CNIC or passport to authenticate his/her identity. In case of Corporate entity, resolution of the Board of Directors/Power of attorney with specimen of nominees shall be produced (unless provided earlier) at the time of meeting.
  - b) For appointing of proxies, the individual beneficial owners of CDC shall submit the proxy form as per above requirement along with participant ID and account/sub-account number together with attested copy of their CNIC or Passport. The proxy form shall be witnessed by two witnesses with their names, addresses and CNIC numbers. The proxy shall produce his/her original CNIC or Passport at the time of meeting. In case of Corporate entity, resolution of the Board of Directors/Power of attorney along with specimen signatures shall be submitted (unless submitted earlier) along with the proxy form.